

## ARRANGEMENT WORKSHEET

### BEFORE THE SERVICE

Items to bring in when making arrangements with the funeral director:

- Clothing, underclothing, socks or hosiery (shoes optional)
- Jewelry or other accessories
- Makeup or cosmetics
- Eyeglasses
- Recent photograph (showing makeup and hair style)
- Military Discharge Papers (DD214)
- Personal Mementos

VIEWING             NONE     YES

Location \_\_\_\_\_

Date and Time \_\_\_\_\_

Email or Web Address \_\_\_\_\_

SERVICE             NONE     YES

Family Seating     NONE     YES and Number of Rows \_\_\_\_\_

Folders             NONE     YES

Bookmarks         NONE     YES and Number \_\_\_\_\_

Flag                 NONE     YES

Limousine          NONE     YES

MeM Photos        NONE     YES (before - during - after)

Flowers             NONE     YES

Catering            NONE     YES, if so what company? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# Bleitz Funeral

Sensible Cremation & Burial Options

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Musical Selections \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Opening Words \_\_\_\_\_  
Closing Words \_\_\_\_\_

## PARTICIPANTS

Officiant Name (Clergy/Celebrant/Master of Ceremony) \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Musician One \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Musician Two \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Casketbearers (generally 6)

One \_\_\_\_\_

Four \_\_\_\_\_

Two \_\_\_\_\_

Five \_\_\_\_\_

Three \_\_\_\_\_

Six \_\_\_\_\_

Boutonnieres       NONE     YES

COMMITTAL       NONE     YES

Location/Cemetery \_\_\_\_\_

Date and Time \_\_\_\_\_

Email or Web Address \_\_\_\_\_

Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_